Extension request – documentation deadline

Submit this form after completing all parts of your degree - no later than 31 August

Applicant's full name:	
Application ID number (from Application Portal):	
Name of bachelor degree to be finished:	
Name of university issuing the bachelor degree:	

I hereby confirm:

1. **To have now completed all parts of my degree**
    My final exam/paper/project/defence was on* (DD-MM-YYYY):

2. **To document the completion of my degree as soon as possible and no later than 28 September 2024****

3. **To document the completion of my degree, by uploading the following document** (please indicate which)**:**

    ☐   a.   **'Study overview' from Online Student Service (no signature or stamp needed) issued by your university*** (Bachelor programme students from a Danish university)

    ☐   b.   **Official (signed and stamped) diploma issued by your university**
    (Bachelor programme students from a foreign university or from a Danish university where Option A does not apply)

    ☐   c.   **A temporary replacement for the diploma (signed and stamped) issued by your university**

    (Bachelor programme students from a foreign university or from a Danish university where Option A

    does not apply)

    See the accepted types of documentation under "Conditionally accepted" on our website

Upload the form to your application in the Application Portal no later than 31 August 2024 (no signature needed)

*The last acceptable date is 31 August 2024. CBS Admissions will perform random checks to verify the accuracy of your statements. We may contact your institution directly or ask you to document the date of your last exam with official documentation issued by your university.

**I am aware that official proof of graduation must be provided to CBS before study start or immediately thereafter, pursuant to §31 of ministerial order 51 of 14/1/2024. The last acceptable date is 28 September 2024.

***Only available to applicants who have given CBS permission to carry out automatic data transfer when they applied.